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| --- | --- | --- | --- |
| **Location:** |  | **Date:** |  |
| **Project Activities:** | **[ ] New Installation** **[ ] Tie-in/Re-entry** **[ ] Repairs** **[ ] Construction** **[ ] Reclamation** **[ ] Other** |
| **Pieridae****Representative:** |  | **Cell:** |  |
| **Contractor****Representative:** |  | **Cell:** |  |

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| --- |
| **RECORD CONFIRMATION** |
|  |  | YES | NO | N/A |
| 1. | Is a copy of the survey drawing onsite? | [ ]  | [ ]  | [ ]  |
| 2. | Is a copy of the Surface Acquisition Report onsite (if applicable)? | [ ]  | [ ]  | [ ]  |
| 3. | Does the survey drawing match the Surface Acquisition Report table of crossings? | [ ]  | [ ]  | [ ]  |
| 4. | If questions 1-3 are not applicable, has the proposed area of the disturbance and buffer zone been electronically scanned? | [ ]  | [ ]  | [ ]  |
| 5. | Is a copy of the Land Title Certificate or a Public Land Standing Report onsite? | [ ]  | [ ]  | [ ]  |
| 6. | Is a copy of the most recent provincial or company pipeline baseline map onsite? | [ ]  | [ ]  | [ ]  |
| 7. | Has the landowner been notified as required? | [ ]  | [ ]  | [ ]  |
| 8. | Are copies of all Crossing Agreements onsite? | [ ]  | [ ]  | [ ]  |
| 9. | Have Crossing Agreement notifications been made? | [ ]  | [ ]  | [ ]  |
| 10 | Have field operations personnel been notified to review scope of work and crossings? | [ ]  | [ ]  | [ ]  |
| 11. | Have all pipelines, power lines and utilities in the 30 meter search/controlled area been identified? | [ ]  | [ ]  | [ ]  |
| 12. | Has the provincial One-Call System been contacted? | [ ]  | [ ]  | [ ]  |
| **VISUAL INSPECTION** |
| 1. | Are all buried pipelines, power lines, cables and utilities identified on above drawings staked on the ground in proposed area? | [ ]  | [ ]  | [ ]  |
| 2. | Are overhead power line caution signs in place if required? | [ ]  | [ ]  | [ ]  |
| 3. | Are all the locate stakes or marks referenced to fixed features? | [ ]  | [ ]  | [ ]  |
| 4. | Are all the lines within the 30m search/controlled zone identified on the ground? | [ ]  | [ ]  | [ ]  |
| 5. | Are there any signs of new ground disturbances within the proposed working area, including the search/controlled zone? This may include pipelines, power lines, gas co-ops, utility cables, new clearings, road construction, pipeline signs, settlement, vegetation color change or change of vegetation growth. If there is any visual sign of activity that is not reflected on the survey drawing then re-surveying should be considered. | [ ]  | [ ]  | [ ]  |
| **PRE-CONSTRUCTION** |
| 1. | Is the proposed ground disturbance expected to be less than 30cm deep? (Caution: Ground disturbances less than 30cm may encounter lines improperly installed or changed due to shifting ground conditions.) | [ ]  | [ ]  | [ ]  |
| 2. | Are there any pipelines, power lines, cables or utility cables being crossed within the distance outlined in the crossing agreements or within 5m where there is no right of way? | [ ]  | [ ]  | [ ]  |
| 3. | Are all the conditions of the crossing agreements being met? | [ ]  | [ ]  | [ ]  |
| 4. | Have all underground facilities been hand-exposed or hydrovaced as per the company requirements, crossing agreements and regulations? | [ ]  | [ ]  | [ ]  |
| 5. | No mechanical excavation is permitted within one metre of exposed pipelines (or as specified in crossing agreements and regulations). If less than one meter, specify: |  |  |  |
| 6. | Has a pre-job safety meeting been conducted? | [ ]  | [ ]  | [ ]  |
| **If any item of the above items are marked “no”, approval is required from the supervisor and should be documented here.** |
| **OTHER CONSIDERATIONS** |
| 1. | If deemed appropriate by the work site supervisor, a safe work permit should also be completed. |  |  |  |
| 2. | Pieridae requires that a representative be onsite when its own pipelines are being crossed. |  |  |  |
| 3. | Is any other owner of underground facilities required to be present when excavating or exposing its lines? | [ ]  | [ ]  | [ ]  |
| 4. | Have owners been given 24 hours prior to backfill? A Backfill Inspection Report is required. | [ ]  | [ ]  | [ ]  |
| 5. | Has a designated smoking area been identified? | [ ]  | [ ]  | [ ]  |
| **Signatures:** Work Site Supervisor: Contractor:  |